

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: 24 May 2018
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Graham Payne (Chairman), Cllr Deborah Halik, Cllr Ernie Clark,
Cllr Horace Prickett (Vice-Chairman), Cllr Edward Kirk, Cllr Stewart Palmen,
Cllr Steve Oldrieve, Cllr David Halik and Cllr Peter Fuller

Also in attendance:

Councillor Richard Clewer
Councillor Toby Sturgis

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Election of Chairman</u> Resolved: To appoint Cllr Graham Payne as Chairman of Trowbridge Area Board for the 2018/2019 municipal year.
2	<u>Election of Vice-Chairman</u> Resolved: To appoint Cllr Horace Prickett as Vice-Chairman of Trowbridge Area Board for the 2018/2019 municipal year.
3	<u>Apologies</u> <p>There were no apologies.</p>
4	<u>Minutes</u> Decision The minutes of the meeting held on 15th March 2018 were agreed as correct record and signed by the Chairman.
5	<u>Declarations of Interest</u> <p>Councillor Steve Oldrieve and Councillor Stewart Palmen declared a personal interest in agenda item 7 (c) (i) Local Youth Network Grants – St Johns Church, Upper Studley, Trowbridge as they were both members of St Thomas’ Church, Trowbridge. Councillors Oldrieve and Palmen indicated that they would remain in the meeting but would not vote on the funding request.</p>
6	<u>Chairman's Announcements</u> <p>The Chair drew attention to the following announcements available in the agenda pack:</p> <ul style="list-style-type: none"> • Becoming a foster carer • Salisbury Recovery
7	<u>Funding</u> <p>(A) The Area Board considered the following applications to the Community Area Grant Scheme 2011/12:</p>

- i. Trowbridge Sports Forum
The sum of £4,600 was requested for Active Trowbridge New Vehicle. On the motion of Councillor Steve Oldrieve, seconded by Councillor Stewart Palmen, it was
- Decision**
The Area Board awarded the sum of £4,600 to Trowbridge Sports Forum.
Reason: The application met the Community Area Grant Criteria 2018/19.
- ii. Friends of Southwick Country Park
The sum of £800 was requested for tools for use by new volunteers. On the motion of Councillor Horace Prickett, seconded by Councillor Steve Oldrieve, it was
- Decision**
The Area Board awarded the sum of £800 to Friends of Southwick Country Park.
Reason: The application met the Community Area Grant Criteria 2018/19.
- iii. West Wilts Multi Faith Forum
The sum of £900 was requested for Computers for growing English classes and expansion project. On the motion of Councillor Steve Oldrieve, seconded by Councillor Stewart Palmen, it was
- Decision**
The Area Board awarded the sum of £900 to West Wilts Multi Faith Forum.
Reason: The application met the Community Area Grant Criteria 2018/19.
- iv. Friends of The Down Cemetery
The sum of £798 was requested for cemetery nature project. On the motion of Councillor David Halik, seconded by Councillor Steve Oldrieve, it was
- Decision**
The Area Board awarded the sum of £798 to Friends of The Down Cemetery.
Reason: The application met the Community Area Grant Criteria 2018/19.
- v. Larkrise Community Farm
The sum of £3,875 was requested for a sensory classroom project. On the motion of Councillor Steve Oldrieve, seconded by Councillor Stewart Palmen, it was

Decision

The Area Board awarded the sum of £3,875 to Larkrise Community Farm.

Reason: The application met the Community Area Grant Criteria 2018/19.

vi. **Iford Arts**

The sum of £925 was requested for Gingerbread – Iford Arts education outreach 2018. On the motion of Councillor Steve Oldrieve, seconded by Councillor Stewart Palmen, it was

Decision

The Area Board refused to award the sum requested.

vii. **Trowbridge Amateur Swimming Club**

The sum of £5,000 was requested for starting blocks for the swimming club. On the motion of Councillor Steve Oldrieve, seconded by Councillor Peter Fuller, it was

Decision

The Area Board awarded the sum of £5,000 to Trowbridge Amateur Swimming Club.

Reason: The application met the Community Area Grant Criteria 2018/19.

viii. **Friends of Larkrise School**

The sum of £3,200 was requested for an interactive floor projector – school community project. On the motion of Councillor Stewart Palmen, seconded by Councillor Deborah Halik, it was

Decision

The Area Board awarded the sum of £3,200 to the Friends of Larkrise School.

Reason: The application met the Community Area Grant Criteria 2018/19.

ix. **Frogs Studley Green PTA**

The sum of £946.03 was requested for a garden project. On the motion of Councillor Horace Prickett, seconded by Councillor Deborah Halik, it was

Decision

The Area Board awarded the sum of £946.03 to Frogs Studley Green PTA.

Reason: The application met the Community Area Grant Criteria 2018/19.

x. **Neighbourhood Watch Signs**

The sum of £79 was requested for neighbourhood watch signs. On the motion of Councillor Deborah Halik, seconded by Councillor Ernie Clark, it was

Decision

The Area Board awarded the sum of £79 for neighbourhood watch signs.

Reason: *The application met the Community Area Grant Criteria 2018/19.*

(B) The Area Board considered the following application to the Health and Wellbeing Grants Scheme 2018/19, adopting the recommendations of the Health and Wellbeing Group:

i. Trowbridge Town Council

The sum of £2,684 was requested for walking sports. On the motion of Councillor Deborah Halik, seconded by Councillor Steve Oldrieve, it was

Decision

The Area Board awarded the sum of £1,342 to Trowbridge Town Council.

(C) The Area Board considered the following applications to the Local Youth Network Grants Scheme 2018/19, adopting the recommendations of the Local Youth Network:

i. Sea Cadets at St Johns Church, Upper Studley, Trowbridge

The sum of £2,500 was requested for Trowbridge Sea Cadets. On the motion of Councillor Steve Oldrieve, seconded by Councillor Stewart Palmen, it was

Decision

The Area Board awarded the sum of £2,500 to Trowbridge Sea Cadets at St Johns Church, Upper Studley, Trowbridge.

ii. Trowbridge Community Area Future

The sum of £5,000 was requested for Brighter Aspirations Apprentice. On the motion of Councillor Steve Oldrieve, seconded by Councillor Stewart Palmen, it was

Decision

The Area Board awarded the sum of £5,000 to Trowbridge Community Area Future.

iii. Youth for Christ

Decision

To note the award completed for Youth for Christ for the sum of

	<p style="text-align: center;">£1,500.</p> <p>(D) Community Area Transport Group</p> <p>On the motion of Councillor Horace Prickett, seconded by Councillor Peter Fuller, it was</p> <p style="text-align: center;"><u>Decision</u></p> <p style="text-align: center;">Issue 5997, Newleaze, Hilperton – request for a dropped kerb - £667, agreed subject to Hilperton Parish Council contribution of £333.</p>
8	<p><u>Appointment of Working Groups and Outside Bodies</u></p> <p>The Area Board considered a report requesting the appointment of representatives to Outside Bodies, and to reconstitute and make appointments to Working Groups for the year 2018/19.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. To appoint Councillor representatives to the outside bodies as set out in Appendix A of the report. 2. To reconstitute and appoint to the working groups of Trowbridge Area Board as set out in Appendix B of the report, subject to: <ol style="list-style-type: none"> a. Councillor David Halik being appointed as the Councillor representative on the Trowbridge Safer Communities Group 3. To note the Terms of reference for the Working Groups, as set out in Appendix C of the report. 4. To reappoint Sue Chilton as the Older People’s Champion for the Area Board, in accordance with Appendix D of the report.
9	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police</p> <p>The written update was noted. Inspector Andy Fee responded to questions about anti-social behaviour in Trowbridge and the action being taken by the Police to combat this issue. He explained that a multi-agency approach to the issue had seen a reduction in anti-social behaviour.</p> <p>ii. Dorset and Wiltshire Fire and Rescue Service</p> <p>The written update was noted. There were no further updates.</p> <p>iii. NHS Healthwatch and NHS Wiltshire Clinical Commissioning Group</p>

The written update was noted. There were no further updates.

iv. Trowbridge Community Area Future (TCAF)

The written update was noted. The Chairman, on behalf of the Area Board, acknowledged that this was the last meeting for Lindsey Millen, Manager of TCAF. He thanked Ms Millen for her hard work with TCAF and wished her well for the future.

v. Town and Parish Councils

Updates were received from North Bradley Parish Council and Hilperton Parish Council. Mr Evans representing North Bradley Parish Council welcomed further discussions with Wiltshire Council about future housing developments in the area. Progress was being made on the Hilperton Local Plan and responses to questions about the Plan were required before The Plan could proceed to the next stage.

vi. Local Youth Network

The Community Engagement Manager responded to questions about the future delivery of youth services in Trowbridge. The Chairman asked for a further update on this matter to the Area Board meeting on 13th September 2018.

Other Bodies

vii. Trowbridge Wellbeing Centre Development group

The Director of Economic Development and Planning reported that additional funding had been secured for the demolition of the County Hall East Wing site, which would take place shortly. It was expected that an outline planning application for the site would be considered on 27th June 2018 following comments from the Environment Agency.

viii. Safer and Supportive Communities Group

The Community Engagement Manager reported that the last meeting of the Group scheduled for 15th May 2018 was cancelled. It was hoped that the appointment of Cllr David Halik to the Group would provide fresh input.

ix. Health and Wellbeing Group

The Area Board were informed of the activities being overseen by the Group, including, a trip to Weymouth for older people, Social events, help from new volunteers and celebrating age event in June 2018.

x. Community Area Transport Group (CATG)

The Area Board noted the minutes of the CATG meeting held on 5th April 2018.

	<p>The Chairman commented on the current administration provided to the CATG and indicated that this may change in the future.</p>
10	<p><u>Brownfield Land Register/Cabinet Member Attendance</u></p> <p>The Area Board received a presentation from Cllr Sturgis, Cabinet Member for Spatial Planning, Development Management and Property about his role within the Cabinet. He commented in particular about Spatial Planning, the success of Neighbourhood plans and gypsy and traveller site allocations. He then responded to a number of questions, including, brownfield sites and the inclusion of new homes within the site allocation plan, the delivery of development on the Bowyers site and consideration of infrastructure requirements prior to the start of large developments.</p> <p>The Chairman thanked Councillor Sturgis for his presentation and responding to the questions from the Area Board.</p>
11	<p><u>Local Enterprise Partnership</u></p> <p>The Area Board received a presentation from Paddy Bradley, Director of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP) about the work of the SWLEP, economic growth zones and SWLEP activities in the Trowbridge area.</p> <p>The Chairman thanked Mr Bradley for his presentation.</p>
12	<p><u>Electoral Review</u></p> <p>The Area Board received a presentation from Cllr Clewer, Cabinet member for Corporate Services, Heritage, Arts & Tourism & Housing about the Electoral Review being undertaken by the Local Government Boundary Commission for England, (LGBCE) to determine both the overall number of councillors on the Council, and the pattern of divisions within the Council.</p> <p>Cllr Clewer explained that the Review was required because 25 Divisions within Wiltshire had a variance from the average in the size of their electorate of more than 10%, and 2 Divisions had a variance from the average of over 30%. In particular Cllr Clewer referred to the current electorate for Trowbridge and the projected electorate for 2024 along with the projected numbers for 2024 in each Parish.</p> <p>The Area Board noted that the LGBCE draft recommendations for the number of Councillors for Wiltshire Council had been delayed. Once the draft recommendations had been released there would be a period of public consultation, prior to final recommendations from the LGBCE and Parliamentary approval. The review's outcome, if implemented, would apply from the next elections in May 2021.</p>

	<p>Cllr Clewer responded to the following questions received from the Area Board:</p> <ul style="list-style-type: none"> • The potential for councillors covering both Parish Council and Town areas. • The minimum number of councillors required for an area to be effective • Future of Area Boards and their influence on the LGBCE recommendation • Future Area Board boundaries • Publication of the LGBCE recommendations <p>The Chairman thanked Cllr Clewer for his presentation, and he encouraged residents and parish councils to submit any comments or views to Wiltshire council at committee@wiltshire.gov.uk.</p>
13	<p><u>The Big Pledge 2018</u></p> <p>The Area Board received a presentation about the ‘Big Pledge 2018’ and were informed that it was launched on Monday 16th April 2018, with a start date of 14th May and goes on until 18th July 2018. This year’s event differed from previous events in as much as it is linked to the Commonwealth Games on the Goldcoast, Australia and those taking part would be logging the amount of time they were exercising rather than the distance covered.</p> <p>The Community Engagement Manager confirmed that 177 people and organisations from the Trowbridge area, including 4 schools, had currently signed up to the Big Pledge 2018.</p> <p>The Chairman encouraged residents, schools and organisations in the Trowbridge area to take part in this year’s event.</p>
14	<p><u>Bowyers Site</u></p> <p>The area Board received an update from the Director of Economic Development and planning about the Bowyers site. He explained that the developer of the site had indicated that they would endeavour to attend the next Area Board meeting in July 2018 to provide an update and respond to questions.</p>
15	<p><u>Trowbridge Health and Wellbeing Centre</u></p> <p>An update on the Trowbridge Health and Wellbeing Centre was provided under Partner Updates above.</p>
16	<p><u>Matters for Consideration at Future Meetings</u></p> <p>The Chairman asked for the following issues to be considered at future meetings of the Area Board:</p> <ul style="list-style-type: none"> • West Ashton Road – The impact on local businesses in the vicinity of West Ashton Road due to road works closing or partially closing this road.

	<p>To be considered at the next meeting of the Area Board in July 2018.</p> <ul style="list-style-type: none"> • Trowbridge Town Hall – The future of the Town Hall following the Trustees announcement that the Town Hall may have to close due to a shortage of funds. An update to be circulated prior to the next Area Board meeting in July 2018.
17	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
18	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Trowbridge Area Board will take place on:</p> <ul style="list-style-type: none"> • Thursday 19th July 2018 in The Cotswold Space, County Hall, Trowbridge <p>Future Meeting Dates:</p> <ul style="list-style-type: none"> • Thursday 13th September 2018 in The Cotswold Space, County Hall, Trowbridge • Thursday 8th November 2018 in The Cotswold Space, County Hall, Trowbridge • Thursday 10th January 2019 in The Cotswold Space, County Hall, Trowbridge